

ADOPTED MINUTES  
El Dorado Union High School District  
BOARD OF TRUSTEES  
Regular Board Meeting  
January 16, 2024

Submit to  
Board \_\_\_\_\_

**A. INTRODUCTORY ITEMS**

1. Call to Order

This meeting of the Board of Trustees was called to order at 4:00 p.m. by Board President Timothy Cary in the El Dorado Union High School District Board Room.

The meeting was opened for public comments on Closed Session agenda items. Mr. Ryan Madsen submitted a speaker card and addressed the Board. There being no further comments, Mr. Cary closed the portion of the meeting and the Board adjourned to the Superintendent's Office for Closed Session discussions on the following agenda items:

- a. Consider approval of one stipulation for suspended expulsion. \*
- b. Consider approval of two stipulations for expulsion. \*
- c. Discuss actions for certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)
- d. Public Employee: Discipline/Dismissal/Release/Reassignment/Resignation. (GC 22714; 44929; 44929.21; 44934; 44949; 44951; 44953; 44954; 44955; 45192; 44195; 87488)
- e. Conference with labor negotiators (agency negotiators for the Board are Deputy Superintendent Tony DeVille and Assistant Superintendent Robert Whittenberg) to discuss with the Board represented employees: Discussion related to Proposals from CSEA. (GC 3547 {a})
- f. Conference with labor negotiators (agency negotiators for the Board are Deputy Superintendent Tony DeVille and Assistant Superintendent Robert Whittenberg) to discuss with the Board represented employees: Discussion related to Proposals from Faculty Association. (GC 3547 {a})
- g. Superintendent: Contract.

*\* Action will be taken in public session during the Student Services and Innovation section of the public portion of the Board Meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. (EC 35146, 48918[c])*

The Board reconvened Open Session at 5:43 p.m. in the El Dorado Union High School District Board Room

2. Pledge of Allegiance was led by Mrs. Van Komen.

3. Attendance  
Board Members

D.O. Staff

Timothy M. Cary	Ron Carruth, Superintendent/Secretary to the Board
David J. Del Rio	Tony DeVille, Deputy Superintendent
Brooke B. Van Komen	Leslie Redkey, Assistant Superintendent
Lori M. Veerkamp	Robert Whittenberg, Assistant Superintendent
	Pam Bartlett, Senior Director
	Chuck Palmer, Senior Director
	Serena Fuson, Executive Assistant to the Superintendent

<u>Student Board Member</u>	<u>Association Representatives</u>
Claire Patterson	Teri Whiting
	Brigid Bourque

4. Requests to change the agenda and approval of agenda.

Mrs. Veerkamp moved to approve the agenda. Mr. Del Rio seconded. Motion unanimously carried (4-0).

**Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

5. Consent Agenda

Mrs. Veerkamp moved to table item 5.8. and then moved to approve all remaining consent agenda items. Mrs. Van Komen seconded. Motion unanimously carried (4-0).

**Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

1. Approval of Minutes of December 19, 2023 Special Board Meeting.
2. Approval of Minutes of December 12, 2023 Board Meeting.
3. Approval of Commercial Warrants Report (copy for viewing available at District Office).
4. Approval of Routine Certificated Personnel Action.
5. Approval of Routine Classified Personnel Action.
6. Donations Received.
7. Review of Board Policies and Administrative Regulations: AR/BP 1240 - Volunteer Assistance; AR 3250 Transportation Fees; AR 3311 - Bids; AR 3311.3 - Design-Build Contracts; BP 3312 - Contracts; AR/BP 3460 - Financial Reports and Accountability; and BP 6143 - Courses of Study.
8. Review of Board Policies, Administrative Regulations, and Exhibits: BP/E 1113 - District and School Websites; BP 1160 - Political Processes; AR/BP 1330 - Use of School Facilities; BP 3250 - Transportation Fees; AR 3260 - Fees and Charges; BP 3540 - Transportation; AR/BP 4118 Dismissals/Suspension/Disciplinary Action; AR 4218 - Dismissal/Suspension/Disciplinary Action; AR 5113 - Absences and Excuses; BP 5131.9 - Academic Honesty; BP 5145.3 Nondiscrimination/Harassment; BP 5145.9 - Hate Motivated Behavior; AR 6115 - Ceremonies and Observances; AR/BP 6159 - Individual Education Program; AR/BP 6161.1 - Selection and Evaluation of Instructional Materials; BP 6161.11 - Supplementary Instructional Materials; BP 6162.5 - Student Assessment; AR/BP

- 6164.5 - Student Success Teams; AR/BP 6174 - Education for English Language Learners; AR 7140 - Architectural and Engineering Services; and AR/BP 7150 - Site Selection and Development.
9. Review of Board Policies and Administrative Regulations: AR 1312.3 - Uniform Complaint Procedures; BP 4030 - Nondiscrimination in Employment; AR 4032 - Reasonable Accommodations-New; AR 4119.12- Title IX Sexual Harassment Complaint Procedures; AR 5145.71 - Title IX Sexual Harassment Complaint Procedures; and AR 6164.6 - Instruction Identification and Education Under Section 504 Of The Rehabilitation Act Of 1973.
  10. Approval/Ratification of Various Contracts (12/5/23 through 1/8/24).
  11. Ratification of Budget Transfers (12/13/23 to 1/9/24).
  12. Developer Fees Report (7/1/23 to 11/30/23).
  13. FY23 COPS School Violence Prevention Program Grant Award.
  14. Williams Act Uniform Complaint Procedures Quarterly Report (October – December).
  15. School Plan for Student Achievement: El Dorado High School, Oak Ridge High School and Ponderosa High School.
  16. Progress Report About Implementing the District Facilities Master Plan.
  17. Request for Allowance of Attendance Due to Emergency Conditions.
  18. El Dorado High School Overnight Instructional Trip Request: The Wildlife Society Annual Meeting, Rohnert Park, CA, February 7-9, 2024.
  19. EDUHSD Robotics Team Overnight Instructional Trip Request: Silicon Valley Regional, Santa Clara, CA, February 29 - March 3, 2024.
  20. Out-of-State Travel Request: School Nutrition Association Legislative Action Conference, Washington D.C., March 2-6, 2024.
  21. Pacific Crest Academy Out-of-State Travel Request: National Council for Teachers of Mathematics Regional Conference, Seattle, WA, February 7-10, 2024.
  22. Ponderosa High School Overnight Instructional Trip Request: Advanced Leadership Academy Conference, Modesto, CA, February 9-10, 2024.
  23. Union Mine High School Overnight Instructional Trip Request: Cheer Nationals, Las Vegas, NV, January 25-28, 2024.

**B. SUPERINTENDENT’S OPENING UPDATES**

Superintendent Carruth wished everyone a Happy New Year.

**C. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS**

1. Teaching and Learning.  
Assistant Superintendent, Leslie Redkey, introduced Brijette Bergman and recognized her for her work with AVID.
2. Classified Recognition: Supporting Students.  
Senior Director, Pam Bartlett, introduced Shelly Cianci and recognized her for her work as a licensed vocational nurse.

**D. ACKNOWLEDGMENT OF CORRESPONDENCE**

Correspondence was shared with the Board of Trustees for their review.

**E. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)**

1. Mrs. Teri Whiting, President of the CSEA Chapter, congratulated Shelly Cianci on her recognition. She shared that CSEA approved their tentative agreement for 2023-2024 and thanked the Board and Cabinet for their support of the classified employees. Lastly, she commented that they will have a representative from every school site participating in the Superintendent recruitment process.
2. Mrs. Brigid Bourque, Faculty Association representative, shared that the drama departments at El Dorado, Oak Ridge, Ponderosa and Union Mine are getting ready for their play performances for the spring. She also commented that they will have a representative from every school site participating in the Superintendent recruitment process.

#### **F. SUPERINTENDENT’S ACTION/DISCUSSION ITEMS**

There were no action/discussion items under this session.

#### **G. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS**

1. 2023 California School Dashboard Report.  
Assistant Superintendent Leslie Redkey reported that the California School Dashboard displays the performance of districts, schools, and student groups on a specific set of state and local measures. State measures are based on student data that are annually collected across the state and apply to all districts, schools, and student groups. The California State Dashboard measures the following:
  - Academic Performance
  - Chronic Absenteeism
  - College/Career
  - English Learner Progress
  - Graduation Rate
  - Suspension Rate

Mrs. Redkey stated that local measures are based on data collected at the local level and apply to all districts and charter schools. The District and all EDUHSD schools’ dashboards may be viewed at <https://www.caschooldashboard.org/>

#### **H. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS**

1. Approve Resolution No. 2023/24-11 Certifying the Annual and 5-Year Accounting and Reporting Obligations of the Collection of School Facility Fees (Developer Fees).  
Assistant Superintendent Robert Whittenberg reported that Government Code Sections 66001-66008 require an annual reporting of developer fee income, expenses, and certain other findings. This reporting information is provided in the attached report.

Mrs. Veerkamp moved that the Board of Trustees approve Resolution No. 2023/24- 11 certifying the annual and five year accounting and reporting obligations for the collection of school facility fees (developer fees). Mrs. Van Komen seconded. The motion unanimously carried (4-0).

**Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

2. Acknowledge Receipt of Annual Audit Report for June 30, 2023.

Assistant Superintendent Robert Whittenberg commented that all public school Districts in California are required to have an examination and audit of all financial records of the agency on an annual basis. The State prescribes a series of criteria, evaluations, and compliance certifications that must be included in the annual audit. The firm of CWDL has performed the 2022-23 audit. Each year the Board of Trustees is to receive the independent audit report for the prior fiscal year in a public meeting. The audit report provides the Board, staff and the public with the financial status of the District for the fiscal year ending June 30, 2023.

In the opinion of CWDL, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the El Dorado Union High School District as of June 30, 2023, and the respective changes in financial position for the year-end in accordance with accounting principles generally accepted in the United States of America. The Audit Report is provided in Attachment 1. A representative from CWDL presented the Audit Report.

**I. STUDENT SERVICES AND INNOVATION – ACTION/DISCUSSION ITEMS**

1. Consideration of Student Disciplinary Matters Relating to Expulsions and/or Readmissions.

The Board of Trustees hereby adopts the Administration's recommendation of the Stipulated Expulsion Agreement, Rehabilitation Plan and Order of the Board of Trustees regarding the expulsions of Student #23-16 and Student #23-17.

Mrs. Veerkamp moved to approve the Stipulated Expulsion of Student #23-16 and Student #23-17. Mr. Del Rio seconded. The motion unanimously carried (4-0).

**Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

**J. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS**

1. Proposed New Position AR 4319.3-45.

Assistant Superintendent Robert Whittenberg reported that AR 4319.3-45 creates a new position, Nutrition Services Coordinator, which will lead, manage and coordinate the operation of a school nutrition services program at multiple sites under the general direction of the Director of Nutrition Services.

Mrs. Veerkamp moved to approve the job description for Nutrition Services Coordinator. Mrs. Van Komen seconded. The motion unanimously carried (4-0).

**Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

2. Proposed Revision to AR 4319.3-29.

Assistant Superintendent Robert Whittenberg reported that AR 4319.3-29 reflects revisions to an existing position, Director of Food Service, aligning classification titles

and job descriptions throughout the nutrition services program to best meet the needs of the District.

Mrs. Veerkamp moved to approve revisions to the job description for Director of Food Service (Director of Nutrition Services). Mrs. Van Komen seconded. The motion unanimously carried (4-0).

**Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

3. Proposed Revision to AR 4219.3-31.

Assistant Superintendent Robert Whittenberg reported that AR 4219.3-31 reflects revisions to an existing position, Food Service Worker II, aligning classification titles and job descriptions throughout the nutrition services program to best meet the needs of the District.

Mrs. Veerkamp moved to approve revisions to the job description for approve revisions to the job description for Food Service Worker II (Lead Nutrition Services Worker). Mrs. Van Komen seconded. The motion unanimously carried (4-0).

**Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

4. Proposed Revision to AR 4219.3-30.

Assistant Superintendent Robert Whittenberg reported that AR 4219.3-30 reflects revisions to an existing position, Food Service Worker I, aligning classification titles and job descriptions throughout the nutrition services program to best meet the needs of the District.

Mrs. Veerkamp moved to approve revisions to the job description for Food Service Worker I (Nutrition Services Worker). Mrs. Van Komen seconded. The motion unanimously carried (4-0).

**Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

5. Proposed Revision to Management Salary Schedule.

Assistant Superintendent Robert Whittenberg reported that the proposed new position of Nutrition Services Coordinator is being added to the Supervisory Salary Schedule effective January 1, 2024.

Mrs. Veerkamp moved to approve the revision to the Supervisory Salary Schedule. Mrs. Van Komen seconded. The motion unanimously carried (4-0).

**Cary:** Aye

**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

6. Disclosure and Ratification of the Master Contract between the El Dorado Union High School District and the California School Employees Association (CSEA).  
 Assistant Superintendent Robert Whittenberg reported that AB1200 and Government Code section 3547.5 requires local education agencies to publicly disclose the provisions of all collective bargaining agreements before the Board gives final approval to the Agreement. The Disclosure Statement is attached and has been posted on the District bulletin board for public review. The Board of Trustees and the District Administration have been engaged in contract negotiations with CSEA and on Thursday, December 21, 2023, signed a Tentative Agreement. Subsequently, CSEA notified the District that the membership approved the Tentative Agreement, and it is now being presented for final approval to the Board of Trustees.

Mrs. Veerkamp moved to ratify the agreement between the El Dorado Union High School District and CSEA for 2023-2024. Mrs. Van Komen seconded. The motion unanimously carried (4-0).

**Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Not Present  
**Van Komen:** Aye  
**Veerkamp:** Aye

#### **K. OTHER – ACTION/DISCUSSION ITEMS**

1. First Reading of Board Bylaws: BB 9100 - Organization; BB 9124 - Attorney; BB 9220 Governing Board Elections; BB 9223 - Filing Vacancies; BB 9320 Meetings and Notices; BB 9322 - Agenda/Meeting Materials, and BB 9323 - Meeting Conduct.

The Board conducted a first reading of the following: BB 9100 - Organization BB 9124 - Attorney BB 9220 - Governing Board Elections BB 9223 - Filing Vacancies BB 9320 - Meetings and Notices BB 9322 - Agenda/Meeting Materials BB 9323 - Meeting Conduct and directed a revision to BB 9100 of changing 5.G. from Virtual Academy Advisory Committee to Pacific Crest Advisory Committee.

The Board will conduct a second reading of the above on February 13, 2024 and consider approval.

2. Consideration of Nominations for the El Dorado County School Boards Association Annual Dinner Awards.

The annual El Dorado County School Boards Association (EDCSBA) Awards Dinner is scheduled on Monday, March 18, 2024.

Superintendent Carruth reported that the Board of Trustees is invited to submit nominees deserving of recognition in the following categories:

- Category 1: Educational Statesmanship
- Category 2: Leader in Boardmanship
- Category 3: Outstanding Community Member or Volunteer OR

Outstanding Community Organization OR  
Outstanding Corporate Organization  
Category 4: Dolores Garcia Memorial Spirit of Boardmanship  
Category 5: Lifetime Achievement Award

Nominations of the Board:

- Mrs. Jessica Rodgers for Category 2
- Aspire Kids for Category 3
- John Stubblefield for Category 3

**L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED.**

*Announcements and topics of interest reported by Board Members/Cabinet and timeline of items for future Board Meetings.*

Superintendent Carruth:

- Superintendent Carruth recognized our staff for their hard work at the sites.

Mrs. Fuson:

- Mrs. Fuson wished everyone a happy new year.

Mrs. Veerkamp:

- Mrs. Veerkamp wished everyone a happy new year and stated that it is great to be back.

Mrs. Van Komen:

- Mrs. Van Komen wished everyone a happy new year and stated that she is happy to be back and working with everyone again.

Mr. Del Rio:

- Mr. Del Rio wished everybody happy holidays.

Mr. Cary:

- Mr. Cary wished everyone a happy new year.

**M. CLOSED SESSION**

This session was not needed.

**N. OPEN SESSION**

This session was not needed.

**O. ADJOURNMENT**

There being no further business, Mr. Cary adjourned the meeting at 7:00 p.m.

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Ron Carruth  
Secretary to the Board of Trustees